



HARVEST FESTIVAL

Saturday, September 9, 2017

Event Date:

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Festival Hours:

11:00am-3:00pm

Location:

Dunbar Street, Vancouver BC

PAYMENT

Please make all cheques or money orders payable to the **Dunbar Village Business Association** and mail to:

PO Box 40572, 4326 Dunbar Street,
Vancouver BC V6S 2M8

Space is available on a first come first served basis when payment is made. Placement of vendors will be at the discretion of the event organizers.

SET-UP & TEAR-DOWN

1. Vendor access begins at 8:30 am for set-up.
2. Vendors are asked to be completely set up by 10:00 am.
3. Tear-down begins at 3:00 pm - please avoid taking exhibits down prior to 3:00 pm.

PLEASE NOTE:

- Please bring your own chairs for outside use.
- There is **NO** electricity available onsite.
- Generators can be requested at a cost of \$75.00 each.

Vendor application form and payment are due by 4:00pm on August 18, 2017.

Hosted by the
Dunbar Village Business Association (DVBA)

Company Name: _____

Contact Name: _____

Address: _____

City: _____ Postal Code: _____

Phone: _____ Email: _____

Website: _____

BOOTH INFORMATION:

Type of vendor: circle all that apply

Food

Beverage

General
Merchandise/
Info/Promotion

Please describe **EVERY** item that you intend to sell and the **PRICE YOU INTEND TO SELL IT**. This is extremely important for our planning, in many cases, to protect your investment so that we do not duplicate vendors:

Description	Cost	Amount
Outdoor 10' x 10' space with 6'x30" table	\$75	
Outdoor 10' x 10' space with 6'x30" table & tent	\$200	
Extra table rental (6'x30")	\$10	
TOTAL		\$

Payment in advance is required to confirm your reservation. The DVBA reserves the right to refuse vendors.

IMPORTANT – please describe any equipment you will be bringing with you including if you will be bringing your own tent

Please sign and return registration form and payment to:

Dunbar Village Business Association PO Box 40572, 4326 Dunbar Street Vancouver, BC, V6S 2M8

Phone: 604-635-1836 Fax: 604-635-1856



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Dunbar Village Business Association 2016 Vendor Application Form

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The vendor hereby agrees to obtain:

- Coastal Health Authority – Temporary Food Service Establishment, Permit to Operate – if required.
- Provincial and/or Municipal Health – Board Compliance Certificate – where applicable.
- Any City permits or licensing that may be required.

Vendors selling commercially manufactured pre-packaged food products do not require approval or a permit to operate from the Coastal Health Authority; however, they still need to submit an application to the Coastal Health Authority providing details of all food products to be offered or sold for the purpose of determining the requirements. If you have food products or samples, please download the application form from our website (www.dunbarvillage.ca) and submit your completed application to the Coastal Health Authority at least 14 days prior to the event date. Please bring all related paperwork or permit (if required) with you to the festival event.

Please note that if the standard exhibit space included in the vendors fee (10'x10') is not appropriate for you, please advise and we'll try to accommodate your needs; however, additional charges may apply.

The vendor hereby agrees to save harmless and keep indemnified the Dunbar Village Business Association, its event organizer and their respective agents, officials, servants and representatives from and against all claims, actions, costs and expenses and demands in respect to death, injury, loss or damage to vendors or officers or their property, howsoever caused, arising out of or notwithstanding that the same may have been contributed to or occasioned by the negligence of said bodies, or any or them, their agents, officials, servants or representatives. It is understood and agreed that this agreement is to be binding on the vendor, its heirs, executors and assigns.

Accepted By: _____

Vendor Company Name (Print) _____

Vendor Signature: _____

Per: _____

Print Name: _____

Dated: _____

If you have any further questions regarding this event or require more information, please feel free to contact the DVBA at: Tel: 604-635-1836 Email: info@dunbarvillage.ca

For Office Use Only:

Amount paid: _____

Date: _____

Cheque # _____

Money Order _____

Other _____

Date receipt sent: _____

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